

Minutes - RAP Working Group - Respect

Date: 20 November 2024 | **Time:** 1:45pm – 2:30 pm | **Location:** Webex

Attendees

██████████	██████████
██████████	██████████

Apologies

██████████	██████████
██████████	██████████
██████████	██████████

Agenda Item: Acknowledgement of Country

Notes	Action
<ul style="list-style-type: none"> ██████████ delivered an Acknowledgement of Country and welcomed everyone to the meeting. 	

Agenda Item: RAP quarterly reporting to EMC

Notes	Action
<ul style="list-style-type: none"> The RAP quarterly progress report was provided to the EMC at the 29 October meeting. At the time, there were no overdue deliverables. However, we are due to report to EMC again in January and there are many deliverables with a due date of December 2024. ██████████ will reach out to the leads of deliverables for an update before the next report. The timeframes will be condensed due to the shutdown period. 	

Agenda Item: RAP deliverables due before next quarterly report to EMC

Notes	Action
<ul style="list-style-type: none"> The deliverables due before the next quarterly report to EMC in January are: <ul style="list-style-type: none"> Conduct a review of cultural learning needs within our organisation. – ██████████ Consult local Traditional Owners and/or Aboriginal and Torres Strait Islander advisors to inform our cultural learning strategy. - ██████████ Build understanding of current Aboriginal and Torres Strait Islander staffing to inform future employment and professional development opportunities. – ██████████ Increase staff's understanding of the purpose and significance behind cultural protocols, including Acknowledgement of Country and Welcome to Country protocols for internal and external use. - ██████████ Develop, implement, and communicate a cultural protocol document, including protocols for Welcome to Country and Acknowledgement of Country for internal and external use. – ██████████ Include an Acknowledgement of Country or other appropriate protocols at the commencement of important meetings and in our offices. This will be guided by the cultural protocol document. – ██████████ The deliverables that ██████████ is leading are interlinked and will likely be influenced by the Acknowledge This! 2-hour workshop being held next week. Carolyn is happy to review the protocol document. ██████████ offered to support anyone who needs assistance to achieve their deliverables. 	

Acknowledge This! – 27 November

Notes	Action
<ul style="list-style-type: none">There are places available in the Acknowledge This! 2-hour workshop on 27 November. This is open to both ACMA and eSafety. Register via Learnhub.	

Agenda Item: Other Business

Notes	Action
<ul style="list-style-type: none">There was no other business.	

Agenda Item: Next meeting

Notes	Action
<ul style="list-style-type: none">The next meeting will be in February 2025. [REDACTED] is scheduled to Chair.	[REDACTED] will send meeting invitation.

Meeting closed at 2:00pm